

**EMERALD HILLS HOMEOWNERS ASSOCIATION, INC.
MINUTES OF BOARD OF DIRECTORS MEETING**

November 10th, 2010
Fire Station #19, 4091 Jefferson Avenue, Emerald Hills, CA
7:45 pm

The following are the minutes of a meeting of the Board of Directors (the "**Board**") of Emerald Hills Homeowners Association, Inc., a California corporation (the "**Association**" or the "**EHHA**"). The meeting was held on the date and at the time referenced above. Attending the meeting were Directors Michael Mangini, Carl Touhey, John Raleigh, Jay Roses, and Tom Brouchoud. Directors Costantini, Underwood, Farrar, and Sherman were absent. In addition, community member Nancy Mangini was also present. Nancy Mangini volunteered to keep the minutes of the meeting in the absence of Board Secretary Costantini.

A quorum being present, the meeting was called to order.

The Agenda was read and approved.

1. Visitor Forum (Comments) / Member Input.

Captain Mike Maskarich, Commander of the California Highway Patrol Redwood City Office attended the meeting to give a presentation on the services provided to the Emerald Hills Community by the CHP and the working relationship between the San Mateo County Sheriff's Office and the CHP. Captain Maskarich stated that his agenda as commander of the 100 + CHP officers based in Redwood City was to facilitate effective communications with residents through community outreach activities such as attending the EHHA Board Meeting as well as providing education about bicycle safety and effective enforcement of vehicle codes. Captain Maskarich encouraged residents to contact his office with any area-specific enforcement requests and offered to contribute timely articles to the EHHA Newsletter – the Emerald Hills Review.

2. Announcements. Director Touhey announced that Emerald Lake was officially closed for the winter season.

3. Correspondence.

Director Mangini reported receipt of a variety of notices from the County Building and Planning Department on requested building and tree removal permits in the area, which were given to Director Raleigh.

4. Approval of Meeting Minutes.

MOTION: Director Brouchoud moved to accept the minutes for the September 8, 2010 meeting and table acceptance of the June 2010 meeting in the absence of Director Costantini.

SECOND: Director Touhey seconded.

Motion approved.

5. Treasurer's Report.

Director Farrar sent a report stating that the Association had received \$4,625 in income for the year-to-date from newsletter advertisements and \$3095 in donations from members, with

\$375 being received from picnic receipts. Although the total income for the year (\$8095) was similar to last year, more revenue came from advertisements and less from donations and picnic receipts. Balance in the checking account was reported to total \$2550.72, with expenditures for the last newsletter running approximately \$1000 higher than normal due to rush charges, mailing expense increases, and folding purchases as no mailing party was conducted by the Board.

Two advertisers still owe the EHHA for ads that appeared in the October newsletter - Vicki Costantini in the amount of \$250 and John Sieling in the amount of \$500.

Finally, several Board members are still owed reimbursement for personal expenses incurred on behalf of the picnic.

MOTION: Director Touhey moved to accept the Treasurer's report and pay Director Brouchoud for his personal expenses of \$119.54 for picnic supplies and collect hard-copy receipts at the next meeting.

SECOND: Director Rosas seconded.

Motion approved.

6. Newsletter

Director Mangini reported that Community volunteer Adriana Botto will no longer be able to serve as Editor of the Emerald Hills Review, and that Community volunteer Nancy Mangini would attempt to fill in on a temporary basis.

MOTION: Director Brouchoud moved to allocate \$75 toward an appreciation gift for Adriana for her years of service to the organization as a past Board Member and as Newsletter Editor

SECOND: Director Roses seconded.

Motion approved.

Nancy Mangini then stated that for the EHHA to publish one more newsletter in the program year, all ads and articles would have to be submitted to her by November 30th so she could create the master and send it to the printer by December 5th. The January Board Meeting would then be dedicated to assembling and labeling the newsletters.

Content assignments for this issue of the Emerald Hills Review were agreed to be as follows:

- Message from the President on the Annual Meeting and Board Position Vacancies
- Article from John Raleigh on Solar Power installations in Emerald Hills
- Article from Carl Touhey on the 2011 season at Emerald Lake
- Article from Tim Farrar on the Treasurer's Report
- Article from the SF PUC on the Hetch Hetchy project progress
- Article from Redwood City Schools from Lisa MacAvoy

- Article from Marshal Wilson on County News
- Article from Don Horsley on becoming our new Supervisor
- Article on CERTS
- Ads

7. Annual Meeting

Date for the 2011 Annual Meeting was determined to be Tuesday, March 22, 2011. Director Touhey agreed to ask the PCCC for permission to again hold the meeting at their site.

8. Community Event Discussion

Emerald Hills Community Picnic: Tabled in the absence of Director Underwood and Director Farrar.

9. Christmas Party

The Board agreed to accept Director Underwood's gracious invitation to her home for a Holiday potluck dinner on Wednesday, December 8th, 2010.

The next Business Meeting of the EHHA Board is scheduled for Wednesday, January 12th, 2011, at 7:45 pm the same location when the January newsletter will be prepared for mailing.

Adjourn. 9:20 pm

Respectfully submitted,

Nancy Mangini
Volunteer Recording Secretary

